Copenhagen Malmö Port Anti-Terror Contingency Plan (version 14/2017)

The International Ship and Port Facility Security Code (the ISPS Code) were implemented at 1th. July 2004.
The law is valid for all port facilities that service the following vessels involved in international shipping:

Passenger ships, including high-speed vessels.
Cargo ships.
Mobile offshore drilling rigs with their own propelling machinery.

The code has been introduced to prevent port facilities from being used as disembarkation points for terrorists or their weapons, as well as to protect port facilities from becoming targets themselves.

CMP's Maritime Service is responsible of the security organisation.
The Maritime Service located at:

- the Harbour Master's Office and is open around the clock (phone: + 45 35 46 11 38) and
- in Malmö by the Control Centre (phone: +46 (0)40 680 4155)

CMP staff conducts security duties in compliance with current legislation.

The ultimate responsibility lies with Harbour Master Søren Felix Andersen (PFSO/PSO).

Copenhagen Malmö Port consists of different port facilities within the total area covered by the company.

A vulnerability assessment drawn up for each facility forms the basis for a security plan.
Depending on the level of vulnerability (consequence/probability) and the form of cargo handling at the facility, the security plan must include a description of how the following will be managed:

1. Control of access to the facility
2. Control at the facikty
3. Cargo handling
4. Delivery of ships' stores
5. Processing of unaccompanied baggage
6. Monitoring of the security of the port facility

V:\mbd\Salg_&_Marketing\Hjemmeside 2016\Terrorsikring 2017\Terrorsikring_SE_UK version 14 2017.doc   org. nr. SE 556027-4077

cvr. nr. DK 25 99 60 11

Based on the security plans, CMP introduced the following measures for customers, partners and staff on 1 July 2004:

1. Control of access to the facility

The primary function of access control is to allow people who have legitimate business at the facility to enter. All individuals using the facility must present picture identification.

Regular users of certain facilities will be allowed to use automatic access-control systems, such as card-readers and gate phones.

As a generally rule, visitors to ships, including service mechanics, etc., must register with the Harbour Master's Office/Control Centre 24 hours in advance, preferably by fax or e-mail. Brokers/companies in the area may agree different procedures with PFSO. However, CMP must be able to get access to these documents at all times. This is also the situation for crew and passenger lists.

All visitors must register before accessing the facility. .

At any time of the day or night, companies must be able to confirm a person's connection to the company.

Access control may require the searching of individuals and of vehicles and loads.

ID
All individuals entering the facility must present picture identification, e.g. a driving licence, passport, or similar.
They must also be able to confirm/ document the nature of their business and their connection to a ship or company located within areas belonging to the facility.

2. Control at the facility

 Id control at the facility will be in force under the jurisdiction of the national's rules and regulations prescribed by the ISPS code/ legislation. This is also the case for companies not involved in handling ships.

3. Cargo handling

Goods that have to pass through an access point must be identifiable. Where possible, the item must be sealed. Accompanying documents must describe the content of he cargo. If possible, who had loaded the cargo.

The following procedures are valid for trailers/containers

For containers in particular, all documentation must be presented to and approved by Checkpoint staff before the container enter the area.

Therefore, documentation for a container must always, as a minimum, include the following information:

- Container no.
- Container weight. (gross/net)
- Specification of the type of goods.
- Specification of feeder destination
- Where appropriate, IMO information
- Where appropriate IMG information
- Where appropriate temppature information

The booking must be presented to Checkpoint in advance – at the latest, just before the container arrives at the Checkpoint.

Please note that when a container is delivered, it must be accompanied by a receipt stamped by Customs & Excise. As far as possible, and as a minimum, the receipt must include the same information as mentioned above. In addition, the container must be sealed and the seal number must be written on the receipt.

For general cargo, documents validating the contents must be displayed at Checkpoint/the goods office.

4. Delivery of ships' stores

Ships' stores must, where possible, be registered with the Harbour Master's Office or Control Centre at least 24 hours before delivery to the vessel and must include the following information:
transport operator, driver, and vehicle registration number.

The agent can keep the deatiled list of shipstores as long as CMP can get it 24 hours

5. Processing of unaccompanied baggage

No unaccompanied baggage may be handled.

6. Monitoring of the security of the port facility

Certain facilities are monitored by CCTV. CMP Port Security staff will conduct random searches of people in all areas of the facility. They will ask for proof of identity and the nature of the individual's business at the facility. Anybody unable to provide this information will be asked to leave the area, accompanied by the police where appropriate. Everybody with valid business at the facility shall accept ID checks positively. All visitors must register before accessing the facility.

Points 1–6 are all also subject to three levels of security:ust

Level 1 (low) is the normal level at which vessels and port facilities normally operate.
Level 2 (medium) is in effect while the possibility of a security risk exists.
Level 3 (high) covers periods in which a security-related incident is probable or imminent.

The levels are set by the appropriate authorities.

As mentioned above, access controls, etc., will be implemented and, where necessary, backed up by random inspections at the facility. The necessary surveillance equipment must also be installed, and the necessary measures taken to secure the port facilities and access roads.

For customers and staff, the security check <u>may</u> mean that it takes longer to gain access to the facility.

The new security initiatives require staff to be aware of security issues in the daily activities and in the areas in which they work.

When you move about in the port facility, it is important that you are vigilant and respond in accordance with the guidelines below. Contact should be taken to:

ISPS guard or CMP´s Harbour Office tel.: +45 35 46 11 38

What do I do?

– If you become aware that a person is trying to gain unauthorised access to the port facility by by-passing the control systems, or if you encounter a person who is trying to bypass the port security measures in any other way, you must ask that person to leave the area, and you must report the incident to the Harbour Office on the above phone number.

– If you are responsible for granting access to the ISPS area, you must satisfy yourself that persons requesting access are expected/known, can explain their business and possibly produce some kind of ID. If that is not the case, you must refuse access and contact the Harbour Office.

– If you detect attempts to interfere with loading units you must report your observations to the Harbour Office.

– If you observe a person in the area who is not an employee of the company, or who does not have legitimate business in the area, or whose behaviour attracts your attention (e.g. a sightseeing tourist, an angler or a person seemingly driving around without purpose), you must ask the person to leave the port facility and notify the Harbour Office.

– If you become aware of objects (such as parcels, bags or other items) that have been left unattended in areas in the port facility where under normal circumstances they do not belong, you must notify the Harbour Office.

– The access and/or ID card issued to you entitles you to access and move about on certain of CMP's areas. The card is for personal use only and under no circumstances may it be lent to or used by other persons. Also, you are not allowed to let anyone accompany you through an entry control system.

– You are required to participate in security exercises and drills planned for and carried out in the part of the facility where you work at the time they are held.

– If it becomes necessary to raise the security level of the port facility or for the area where you are working at a given point in time, and if this results in the initiation of special measures to prevent that a possible terrorist threat is increased or carried out, you must follow the instructions given to you by your superior, by the Port Facility Security Organisation or by a public authority.

ISPS guard or CMP´s Harbour Office, tel.: +45 35 46 11 38

If you have any questions, please do not hesitate to contact me.

Yours sincerely

Søren Andersen
Harbour Master PSO/PFSO
Tel.: (direct) +45 3546 1130